CLOSING INSTRUCTIONS

IMPORTANT NOTICE: "RECORD ONLY UPON RECEIPT OF FUNDS AND VERBAL AUTHORIZATION OF INSURANCE COMPANY ESCROW, PROVIDING YOU CAN COMPLY WITH OUR INSTRUCTIONS AS WELL AS THE INSTRUCTIONS OF THE LENDER."

TODAYS DATE:

TO:

ORDER NO:

ESCROW NO: GIVE CREDIT TO:

PLEASE RECORD THE ABOVE ORDER ON:

I enclosed/you have the following:

STATEMENT OF INFORMATION: ___ Buyer ___ Seller ___

COPY OF LENDER INSTRUCTIONS: PRELIMINARY CHANGE OF OWNERSHIP:

GRANT DEED: ___ QUITCLAIM DEED: ___ DEED OF TRUST: ___

OTHER: ___

RECONVEYANCE TO FOLLOW FOR ITEM(S)

PLEASE AFFIX DOCUMENTARY TRANSFER TAX OF $:

PLEASE ISSUE YOUR POLICY OF TITLE INSURANCE AS FOLLOWS
:

OWNERS___ FOR: JOINT PROTECTION___ FOR:

ALTA LOAN___ FOR: BINDER___ FOR:

PLEASE ATTACH ENDORSEMENTS:

VEST TITLE IN AS PER GRANT DEED ENCLOSED (IF APPLICABLE) ___

SHOW:

TAXES: ___ PAY ANY DELINQUENT OR SUPPLEMENTAL___

ITEMS: OF TITLE REPORT DATED:

CONFIRM RECORDING WITH:

COMPANY:

Click to print form. This button will not print.